



From the Director's Desk

# Spring Buds International

November 22, 2018

Dear Parents,

I wish to inform that the process for granting **new admissions to the Nursery / Jr. KG. / Sr. KG** classes for the next Academic Year (2019-20) will be initiated as follows:

- **Application Forms:** Admission kits will be issued at the School Office, on Tuesday 27<sup>th</sup> Nov. 2018 from 9.00 a.m. to 12.00 noon & from 1.00 p.m. to 4.00 p.m. Please bring a photocopy of your child's Birth Certificate while coming to collect the Admission Form. One coloured passport size photograph of Father, Mother and Child (size 2.5 x 3.5 cms) may please be kept ready for affixing on the Application Form. You will later need to submit two more photographs after the admission is granted.
- **Submission:** Completed Application Form must be submitted at the School Office on Wednesday 28<sup>th</sup> Nov. 2018 between 9.00 a.m. to 12 noon. Please remember to collect an Acknowledgement Slip.
- In case you cannot personally collect/ submit the Application Form on the above days, it can be done on your behalf by any other person authorized by you. **Request for admission later will NOT be entertained under any circumstances.**
- Admission will be granted, subject to availability of seats. Sibling of existing students will be given preference in admission. Parents will be notified as soon as the admission is granted.

While concluding, I wish to convey my appreciation to all the parents for their continued support which has enabled the school to maintain its pace of growth and progress. I assure you about the same in years to come.

Sd/-  
Director